

**Shedd - Porter Memorial Library Minutes**  
**November 11, 2025 Meeting**  
**Approved**

**Present:** Carol Reller, Matt Saxton, Susan Norlander, Jude Willis, Joe Levesque

The meeting was called to order at 10:08 AM.

There was discussion regarding the need for an alternate trustee today. Matt motioned that we appoint Joe, as an alternate, to replace Kathy today. Jude seconded the motion. Jude and Matt were in favor while Susan and Carol were opposed. After discussion, we agreed that Joe would serve as alternate today.

**Treasurer/Accounting/Finance Updates**

Susan and Carol worked with the Director's proposed operations budget and her budget for proposed wages and developed an overall/comprehensive operating budget. This information was shared with all. Carol and Susan briefly went through the operating budget and compared numbers to 2025. We discussed any potential grants. Carol pointed out that numbers for larger maintenance numbers are estimates, we do not know what costs will be encountered for the roof, and that the Town does not have maintenance costs in their budget or CIP even though there is a MOU regarding building care and costs.

We went on to discuss payroll. A motion was made by Susan and seconded by Jude to enter a nonpublic session at 10:36.

EXECUTIVE SESSION/S: RSA 91-A:3, II (a) - compensation

On a motion made by Susan Norlander and seconded by Jude Willis, the Board voted by roll call (Susan – Y, Carol – Y, Jude – Y, Joe – Y, Matt - Y) to enter non-public at 10:36 AM pursuant to RSA 91-A:3, II (a) compensation.

A motion to leave nonpublic session and return to public session was made by Susan, seconded by Jude.

Motion: PASSED

Public session reconvened at 10:56 a.m.

Staff and Director wages were discussed. We agreed to finalize the operating budget at our regularly scheduled meeting on November 20<sup>th</sup>.

The meeting adjourned at 11:01 AM on a motion made by Jude and seconded by Susan; the motion passed unanimously.

*Respectfully submitted by Carol Reller*