

Shedd-Porter Memorial Library Trustee Meeting 6/18/2026 APPROVED

In attendance: Jude, Alyson, Kathy, Susan, Matt. Absent: Carol, Priscilla
Guest: Ann White

Meeting began at 5:07.

Ann began by offering to donate a valuable mineral collection with the associated cabinets and lighting fixtures to the library, as an educational resource for the community. The trustees expressed appreciation for the idea and briefly discussed the possibilities. Ann will provide dimensions to help determine whether to accept the offer.

On a motion made by Jude and seconded by Susan, the minutes of the May meeting were accepted.

Librarian's report - Summer reading program is organized and families are signing up fast. This year we are receiving free books to give away from CLIF, although we did not receive the full grant this summer, due to the generous Rural Libraries grant we received last year. Alyson has completed the grant report for last year's activities. We will be presenting 8 programs this summer, including a performance by the Keene Chamber Orchestra of Peter and the Wolf at the Langdon Town Hall. It will be at 5:30 on July 16. Story time for the younger set will continue through the summer, as it is well attended- the Crafternoons program is being altered to fit the current needs of the younger group. We discussed the special features of our children's area as a place where children feel comfortable and where they can be introduced to libraries as a fun and inviting space.

The library is co-sponsoring the quilt talk Friday 6/19, and the library will be open. The library will be closed on July 4.

The library will host another book swap in the fall.

A cleaner is expected soon - trustees helped with trash removal, looking forward to a new cleaner for summer !

Trustees will come up with questions about fundraising for a special meeting with Brett in August- he will suggest possible dates. The new electrical panel will be hooked up by Verizon on Tuesday before 2 and John Allen is planning to repair the outside light fixture next week. Circulation was good in May.

Susan presented financial reports and explained the categories and the process of showing the monthly figures against the budget for the year. The costs are generally highest in the summer months, and we decided to shift the large ticket items such as the de-humidifier to a new category, since it was not in the original budget. Susan also reported on the audit process and new information being requested by the auditor. We will make a copy of donation checks going forward, as we cannot access bank statements directly at the present time. We are postponing discussion of our income generating accounts until the July meeting.

On a motion made by Kathy and seconded by Susan we decided to go ahead with the door refinishing proposed by Pinnacle - Alyson will encourage curbside service and the back entrance will be available for story time. Work should begin after summer reading is done.

Trustees discussed planning a second meeting per month after the summer to cover all the items we have to discuss. Next meeting will be July 15 at 5:00 . Meeting adjourned at 7:15.
Submitted by Kathy Torrey