

**Shedd - Porter Memorial Library Minutes
December 3, 2024 Meeting
Approved**

Present: Carol Reller, Kathy Torrey, Susan Norlander, Jude Willis

The meeting was called to order at 10:01 AM.

Treasurer/Accounting/Finance Updates

Susan and Carol worked with the Director's budget and the budget for proposed wages and shared this information with all. The budgets had been reviewed by Alyson in advance. Carol and Susan went through the operations budget. We discussed any potential grants and how we might handle any that become available. None are anticipated at this point in time. Kathy moved that we accept the operations budget as accepted; Jude seconded. The motion passed.

We went on to discuss payroll. Susan and Carol explained the changes from 2024 and that their recommendation was to request \$53,000 be placed into the Town's/Selectboard budget while explaining that the Trustees would pick up the difference between actual payroll and the \$53,000. It should be noted that the \$53,000 figure is ~ 4% greater than last year's appropriation. Jude moved that we accept the payroll budget as presented and we ask the Town to place \$53,000 into their budget for Library payroll. Susan seconded. The motion passed.

Staffing levels were then discussed.

The meeting adjourned at 11:01 AM on a motion made by Jude and seconded by Kathy; the motion passed unanimously.

Respectfully submitted by Carol Reller